

St Andrew's Oxshott

Health & Safety

Fire Safety Guidance

Emergency Numbers

999 UK NATIONAL FIRE, AMBULANCE POLICE	111 NHS England non-emergency medical advice
112 UK & EU FIRE AMBULANCE POLICE	101 England non-emergency Police
St Andrew's Church, Oakshade Road, Oxshott, Surrey, KT22 0LE	Warden 07768 852805 Warden 07818 426482 Curate 07780 125127 Office 01372 842071

Fire Safety - Policy

- 1) St Andrew's is required by law to have a Fire Safety Policy and a Fire and Emergency Action Plan. An independent risk assessment (March 18) is filed in the Parish Office)
- 2) Regular congregations are reasonably sized, know the building well, and could easily evacuate it in the event of fire under the direction of churchwardens and/or sidesmen.
- 3) If large congregations are expected (e.g. Christmas) additional fire wardens will be appointed
- 4) Leaders of any group/organisation using the building will be made of aware this policy and expected to follow it

Fire Safety Precautions

- Keep hallways, passages and exits clear of all obstructions and combustible material at all times.
- Ensure fire doors are closed
- Switch off electrical equipment when not in use
- Do not use electrical appliances if you are unsure of its safety or do know how to use it
- NO SMOKING on church premises
- Keep the boiler room clear of all combustible material and rubbish
- Do not use portable heaters anywhere in the church
- Maintain a register of children present
- Ensure any party using, hiring or working in any part of the building understands these precautions and the location of the fire alarms, exits and extinguishers

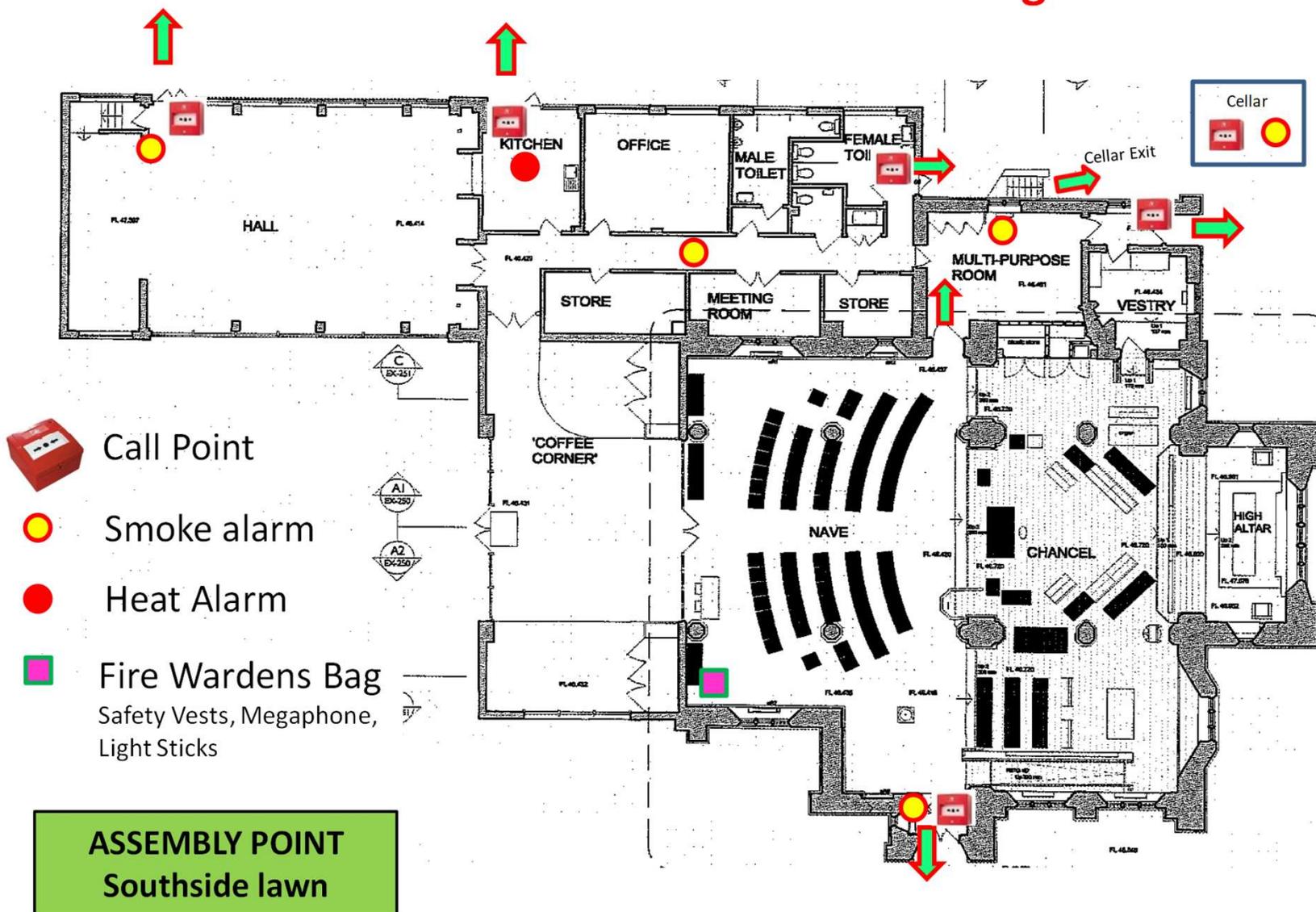
St Andrew's Oxshott Fire Emergency Procedure

- 1) Raise the alarm by shouting “***FIRE***”,
- 2) Leave the building by the nearest Fire Exit.
- 3) Set off the alarm as you leave using the nearest call point  -see Slide F4
- 4) Mobility impaired people must be assisted to the signed exit **after all others** to ensure the exit is clear
- 5) Close the door when all have left. Go to the Assembly Point
- 6) Call the emergency services 999
- 7) Check head count
- 8) Contact
 - a) Church Warden 07768 852805
 - b) Church Warden 07818 426482
 - c) Curate 07780 125127
- 9) The extinguishers are to safeguard the exits . **Only tackle the fire if you have been trained**

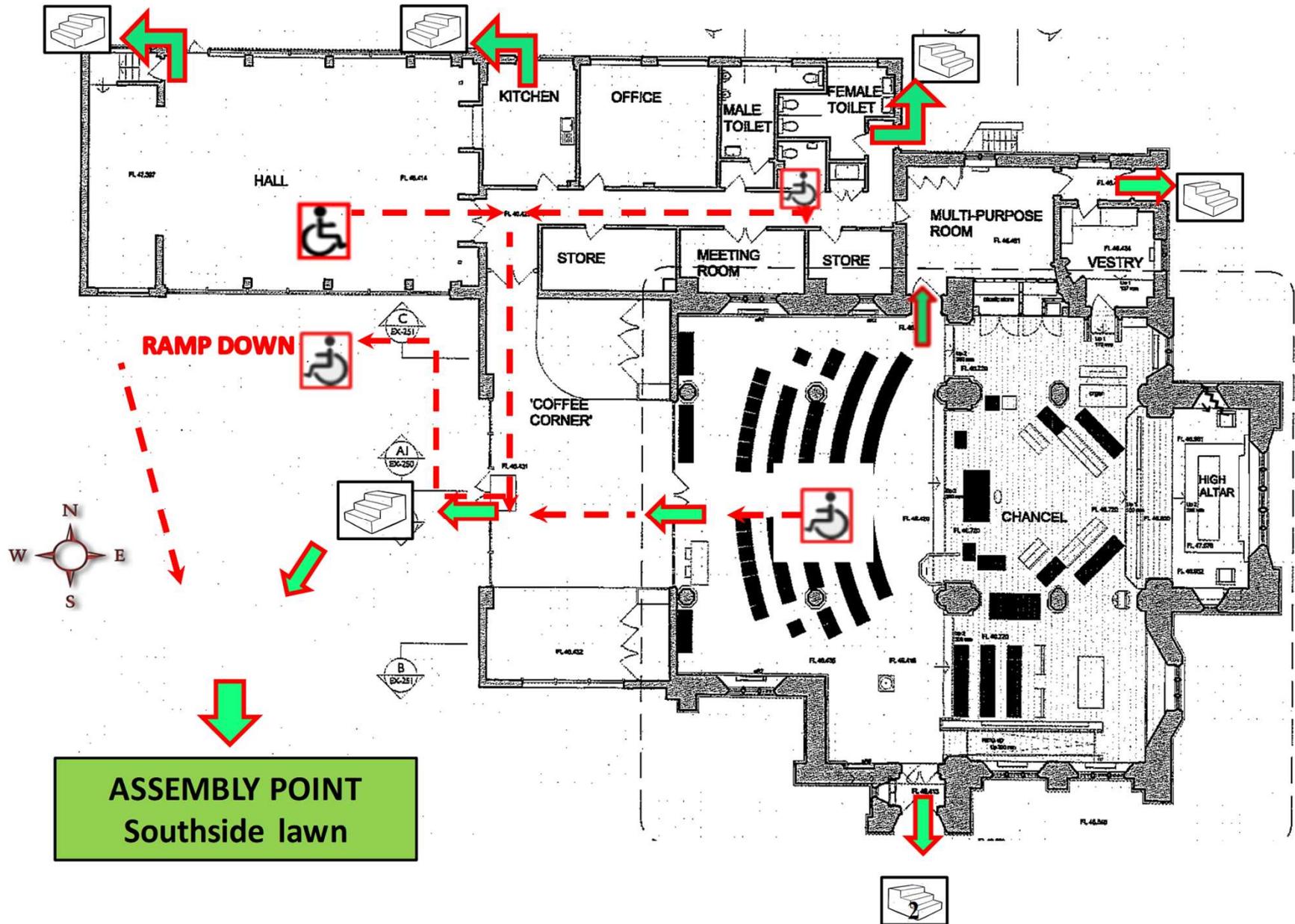


St Andrew's Oxshott Fire Call Points & Alarms

& Fire Wardens Bag

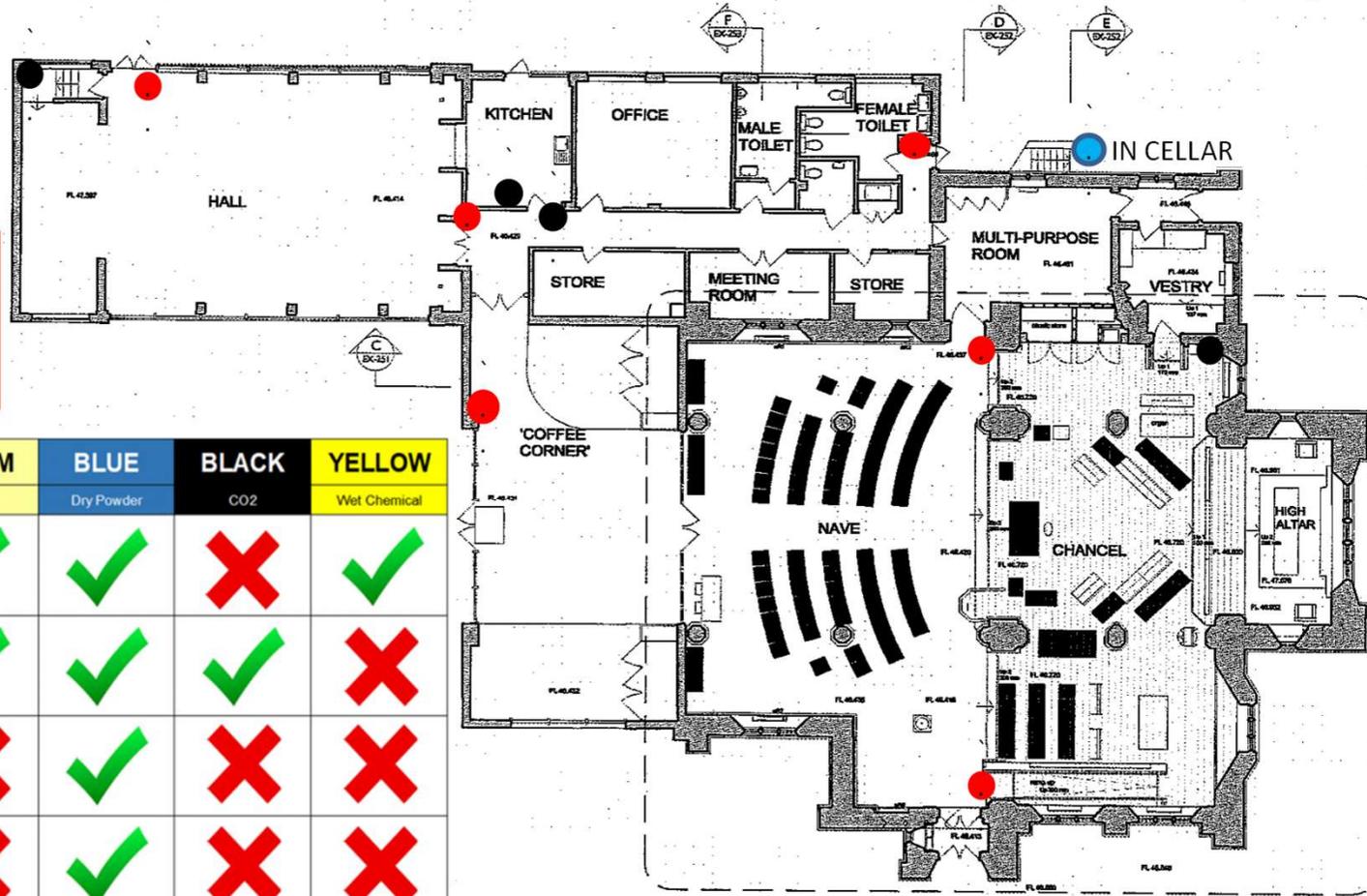


St Andrews Oxshott FIRE EXITS



St Andrew's Oxshott Fire Extinguishers

The extinguishers are to safeguard the exits. Only tackle a fire if you have been trained



Type of fire	Extinguisher Colour	RED	CREAM	BLUE	BLACK	YELLOW
		Water	Foam	Dry Powder	CO2	Wet Chemical
CLASS A Combustible materials (e.g. paper & wood)		✓	✓	✓	✗	✓
CLASS B Flammable liquids (e.g. paint & petrol)		✗	✓	✓	✓	✗
CLASS C Flammable gases (e.g. butane & methane)		✗	✗	✓	✗	✗
CLASS D Flammable metals (e.g. lithium & potassium)		✗	✗	✓	✗	✗
ELECTRICAL Electrical equipment (e.g. computers & heaters)		✗	✗	✓	✓	✗
CLASS F Deep fat fryers (e.g. chip pans)		✗	✗	✗	✗	✓
Additional Information		Not for use on liquid or electrical fires	Not suited to domestic use	Can be used safely on electrical items up to 1000 volts	Safe on both high and low electrical voltage	For use on extremely high temperatures

	TYPE	SIZE	RATING	NUMBER
●	WATER	3 LITRE	A	5
●	WATER	6 LITRE	A	1
●	CO2	2KG	B, ⚡	4
●	POWDER		A,B,C, ⚡	1

Fire 6

